



GLASS MARKET

# Template policy

THE CHOICE IS CLEAR

## Template Policy

Glass Market (Vic) Pty Ltd has invested in a digitizing software to ensure we can provide the best quality and accuracy to templates supplied by our customers and as such we provide this Template Policy to what our requirements are to provide this accuracy.

### Template Condition.

- All templates should be made from a solid material such as Plywood or MDF
- All templates should be to the exact size of the required pane of glass
- All templates must not be bowed or warped in any way

- All templates must have the correct positioning of holes and any other processes clearly marked on it
- All templates should be clearly marked with your name and Ref on them so as your order can identify the template when work begins on it
- All templates should not have screws or nails protruding from it
- All templates should be clearly identified as to what the coated surface of the glass is so the order can be entered correctly

Please note the digitizing of templates comes with a charge and you should refer to your price list for the costs.

Should the templates not meet these criteria then the Customer Service team will make contact to discuss any issues.